



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their January 17, 2012 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the January 17, 2013 meeting minutes will be approved by the board of directors on February 21, 2013. If you have any questions please contact us at 725-1585.

**TUESDAY**      **January 17, 2013**      **CLOSED SESSION**      **6:00 PM**

Board of Directors: Rod Glover, Lisbeth Gray, Rita Lingwood, Tony Makarczyk, Jodi Tarr

**SECTION 1**      **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA
5. CLOSED SESSION **Conference Regarding Labor Negotiations** (Government Code Section 54957.6)  
Agency designated representative: Dave Mitchell, District Administrator  
Employee Organization: AFSCME Local 146 for Miscellaneous and Confidential Units

Possible Real Estate Acquisitions

**THURSDAY**      **January 17, 2013**      **REGULAR MEETING**      **7:00 PM**

Board of Directors: Rod Glover, Lisbeth Gray, Rita Lingwood, Tony Makarczyk, Jodi Tarr

**SECTION 1**      **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE

4. MEETING PROTOCOL
5. APPROVAL OF AGENDA with the addition of a new amendment from Foothill Associates scope of work.

Board Action: Gray/Glover

Ayes: Glover, Gray, Lingwood, Makarczyk

Noes: 0

Absent: 1

6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Mary Purvis

7. PRESENTATIONS  
Parks – Noe Villa

## **SECTION 2 PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3 CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for November 15, 2012.
2. Approval of billing and refund report for November 2012.
3. Approval of billing and refund report for December 2012.
4. Approval of operations report for December 2012.

**Board Action: Gray, Lingwood**

**Ayes: Glover, Gray, Lingwood, Makarczyk**

**Noes: 0**

**Absent: 1**

## **SECTION 4 ADMINISTRATION BUSINESS**

5. By motion, authorize the district Administrator to sign an amendment #1 to the Foothill Associates contract for the Arcade Creek Park Preserve project in the amount of \$56,945 and forward to the Board of Supervisors for approval.

[Staff Report](#)

[County BOS Resolution](#)

[Amendment #1](#)

**Board Action: Gray, Glover**  
**Ayes: Glover, Gray, Lingwood, Makarczyk**  
**Noes: 0**  
**Absent: 1**

6. By motion, authorize the District Administrator to sign an amendment #1 to the Sylvir Consulting, Inc. contract for grant administration at the Arcade Creek Park Preserve in the amount of \$2,125.

[Staff Report](#)

**Board Action: Glover, Gray**  
**Ayes: Glover, Gray, Lingwood, Makarczyk**  
**Noes: 0**  
**Absent: 1**

7. Information item regarding the Arcade Creek Park Preserve.
8. By motion, authorize the district Administrator to execute a contract with Jim Puthuff & Associates for Information Technology services in the amount of \$22,800.

[Staff Report](#)

**Board Action: Gray, Glover**  
**Ayes: Glover, Gray, Lingwood, Makarczyk**  
**Noes: 0**  
**Absent: 1**

9. By motion, authorize the District Administrator to enter into negotiation with Sacramento Suburban Water District to place a second well in Roseview Park.

[Staff Report](#)

[Workshop Report](#)

[Site Map](#)

**Board Action: Gray, Glover**  
**Ayes: Glover, Gray, Lingwood, Makarcyyk**  
**Noes: 0**  
**Absent: 1**

10. By motion, approve the recommended changes to the Fiscal Year 2012-13 Budget as outlined in Exhibit A.

[Staff Report](#)

[Exhibit A](#)

[Aquatics Master Fees](#)

**Board Action: Gray, Lingwood**  
**Ayes: Glover, Gray, Lingwood, Makarcyyk**  
**Noes: 0**  
**Absent: 1**

11. Review and comment on the proposed district sponsorship policy.

[Staff Report](#)

[Draft Policy](#)

[Draft Fee Schedule](#)

12. By motion, authorize Resolution No. 13-001 directing the District Administrator to file an application with Cal Fire to obtain an Urban Forestry Grant.

**Board Action: Lingwood, Glover**  
**Ayes: Glover, Gray, Lingwood, Makarcyyk**  
**Noes: 0**  
**Absent: 1**

[Staff Report](#)

[Resolution No. 13-001](#)

## **SECTION 5** **ITEMS FROM THE ADVISORY BOARD -**

Review of sub-committee meetings for February 2013.

## **SECTION 6** **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library