



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their November 17, 2016 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the November 17, 2016 meeting minutes will be approved by the board of directors on December 15, 2016. If you have any questions please contact us at (916) 725-1585.

THURSDAY NOVEMBER 17, 2016 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Lingwood/Makarczyk

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for October 20, 2016. [Board Minutes October 20, 2016](#)
2. Approval of 2015-16 October Financial Report.
3. Approval of billing and refund report for October 2016.
4. Approval of the October 2016 park operations report. [Operations Report](#)
5. Authorize the District Administrator to approve a facility use permit with Phantom Fireworks and forward to the Board of Supervisors for final adoption. [Staff Report](#)

Board Action: Shahan/Lingwood

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

SECTION 4 ADMINISTRATION BUSINESS

6. By motion, approve the Sunrise Recreation and Park District Master Fee Schedule. [Staff Report](#) [2017 Fee Schedule](#)

Board Action: Shahan/Lingwood

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

7. By motion, approve the Sunrise Recreation and Park District Food Allergies Policy effective November 18, 2016. [Staff Report](#) [Food Allergy Policy](#)

Board Action: Brown/Makarczyk

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

8. By motion, authorize staff to delete equipment, vehicles and software listed on the attachment. [Staff Report](#) [Inventory List](#)

Board Action: Makarczyk/Lingwood

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

9. Review the December 2016 Advisory Board Meeting Schedule. (Oral Report)
Motion: By motion cancel the December 2016 Advisory Board of Directors meeting.

Board Action: Lingwood/Brown

Ayes: Brown, Lingwood, Makarczyk, Rivas, Shahan

Noes: 0

Absent: 0

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

Subcommittees for December 2016 were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library