



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**MEETING CONDUCTED VIA ZOOM**

<https://zoom.us/j/95935976917?pwd=VnJDM1NuY1lqbGpzSzNmdVhmbE1XUT09>

Meeting ID 959 3597 6917  
Passcode 042910

**THURSDAY, APRIL 15, 2021**

**REGULAR MEETING 5:00 PM**

Board of Directors: Shannon Brown, David Huber, Rita Lingwood, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Thank you note to parks regarding memorial bench
7. PRESENTATION

[Park Memorial Email](#)

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for March 18, 2021. [Board Minutes](#)
2. Approval of 2020-21 March Financial Report.
3. Approval of billing and refund report for March 2021.
4. Approval of Operation Report for March 2021. [Operation Report](#)
5. Approval of a contract with Wolverine Aquatic Club (WAC) for the annual rental of the Rusch Park Pool. [Staff Report](#) [Facility Agreement](#)

### **SECTION 4: ADMINISTRATION BUSINESS**

6. By motion, accept the donation of 4.57 acres of property in Citrus Heights from Bay Miry and direct the District Administrator to sign all necessary paperwork for the property transfer. [Staff Report](#) [Grant Deed](#) [Exhibit A](#) [Parcel Map](#) [CA Notary Acknowledgement](#)
7. By motion, authorize the District Administrator to award the bid and execute a contractor with Grace Consulting for a Salary Study of Full Time Employees. [Staff Report](#) [Proposal](#)
8. By motion, authorize the District Administrator to sign a Memorandum of Understanding (MOU) and additional future documents with the City of Citrus Heights providing them with 30 years of land tenure in Tempo Park. [Staff Report](#) [MOU](#)
9. COVID-19 Discussion.

### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for May 2021 as follows:

Personnel and Programing  
Shannon Brown/David Huber  
May 6, 2021

Park Development and Finance  
Rita Lingwood/Michelle Rivas  
May 6, 2021

**SECTION 6: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library