



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, AUGUST 4, 2016**

**SPECIAL MEETING 7:00 PM**  
**PUBLIC HEARING 7:15 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Email regarding park maintenance staff person Curt Schoonover  
Letter regarding irrigation at Shadow Creek Park
7. PRESENTATION

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for July 21, 2016.
2. Approval of 2015-16 Year End Financial Report.
3. Approval of billing and refund report for June 2016.
4. Approval of the July 2016 park operations report. [Operations Report](#)
5. Authorize the District Administrator to execute a contract with Liebert Cassidy Whitmore for the Gold Country Consortium. [Staff Report](#) [Contract](#)

## SECTION 4: ADMINISTRATION BUSINESS

6. By motion, award the five year auditing contract and authorize the District Administrator to sign the first year contract with JJACPA Inc. [Staff Report](#) [Draft Contract](#)
7. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2016/17 Final Budgets 338A, 338B, and 338F and forward to the County of Sacramento Board of Supervisors for final approval. [Staff Report](#) [FY 16-17 338A](#) [FY 16-17 338B](#)  
Public Hearing 7:15 pm [FY 16-17 338F](#) [FY 16-17 CIP](#) [FY 16-17 Salary Policy](#)
8. By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2016/17 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A. [Staff Report](#) [FY 16-17 CIP](#)
9. By motion, authorize the District Administrator to execute a lease agreement through the TCPN (The Cooperative Purchasing Network) program with Turf Star (Toro product distributor) for an 11' large area mower Groundsmaster 4000-D/4010-D. [Staff Report](#) [Bid and Spec Attachments](#)
10. Consider the need to hold the regular August Board Meeting scheduled for August 18, 2016.

## SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for September 2016 as follows:

### Personnel and Programing

Thursday, September 1, 2016 – 6:00 pm  
Rita Lingwood/Shannon Brown

### Park Development and Finance

Thursday, September 1, 2016 – 5:00 pm  
Tony Makarczyk/Mark Shahan



August 6, 2016 – Brewfest, Soroptimist of Citrus Heights-Rusch Home & Gardens  
August 10, 2016 – Food Truck Mania-Rusch Park  
August 13, 2016 – Hot August Bites  
August 27, 2016 – Veteran’s Picnic – Rusch Veteran’s Grove  
September 14, 2016 – Food Truck Mania-Rusch Park  
September 25, 2016 – Sunday Funday  
October 8, 2016 – Bark in the Park

## **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

