



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY**

**MAY 19, 2011**

**CLOSED SESSION 6:30 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden, Jodi Tarr

**SECTION 1** **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

5. COMMUNICATIONS RECEIVED AND FILED
6. CLOSED SESSION – **Conference with Labor Negotiator** (Government Code Section 54957.6)  
Agency designated representatives: Sang-Jin Nam, Esq. (Lieberth Cassidy Whitmore)  
Employee Organization: AFSCME Local 146 for Miscellaneous and Confidential Units



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**THURSDAY**      **MAY 19, 2011**

**REGULAR MEETING 7:00 PM**  
**PUBLIC HEARING 7:15 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden, Jodi Tarr

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda. Members of the public wishing to address the Board are provided speaker identification sheets located on the table inside the meeting room. If you wish to address the Board during the meeting, please complete a speaker identification sheet and give it to the Clerk prior to the start of the meeting.

**SECTION 1**                              **REGULAR MEETING**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. CLOSED SESSION – **Conference with Labor Negotiator** (Government Code Section 54957.6)  
Agency designated representatives: Sang-Jin Nam, Esq. (Liebert Cassidy Whitmore)  
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**PRESENTATIONS**

Bridges After School Program

**SECTION 2 PUBLIC COMMENT**

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**SECTION 3 CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for April 7, 2011.
2. Approval of revenue report for March 2011.
3. Approval of expenditure report for March 2011.
4. Approval of payments of bills by ratification for May 2011
5. Approval of refunds associated with facility rentals and recreation programs for May 2011.
6. Acceptance of operation reports for May 2011.
7. Approval of deletion of certain equipment from district inventory. **STAFF REPORT**

**SECTION 4 ADMINISTRATION BUSINESS**

8. By Motion, approve Audit for June 30, 2010 and forward to the Board of Supervisors for final adoption. **REPORT STAFF REPORT**
9. By motion, authorize the District Administrator to execute a contract with Grace Consulting for a classification study for the positions of Accounts Payable Clerk, Office Manager and Park Maintenance Aide III.
10. By motion, authorize the District Administrator to execute a contract with Liebert Cassidy Whitmore for legal services.
11. By motion, authorize the District Administrator to sign addendum "A" to the master agreement between the Sunrise Recreation and Park District and the Dry Creek Joint Elementary School District regarding joint use of facilities. **REPORT STAFF REPORT MAP**
12. By Motion, approve Resolution 11-005 authorizing the District Administrator to execute an Agreement for Purchase and Sale of Real Property, a Quitclaim Deed, an Easement for Sidewalk, an Easement for Public Utilities, and an Easement for Temporary Construction along the Auburn Boulevard entrance of Rusch Community Park and forward to the Board of Supervisors for final adoption. **REPORT STAFF REPORT MAP**



13. By motion, authorize the District Administrator to execute a contract with Sylvir Consulting Inc. for grant writing services.
14. By motion, authorize the District Administrator to execute a contract with ECORP Consulting, Inc. for environmental services at Twin Creeks Park.

**SECTION 5** **ITEMS FROM THE ADVISORY BOARD**

The next sub committee meetings are scheduled for June 2011 as follows:

Finance/Development/Recreation

Kristen Buccellato and Rod Glover Monday, June 6 at 3:30 pm

Operations/Administration

Jodi Tarr and John Padden Monday, June 6 at 4:15 pm

Board Chair

Lisbeth Gray – Monday, June 13 at 3:00 pm

**SECTION 6** **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library