



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their September 15, 2016 special scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the September 15, 2016 meeting minutes will be approved by the board of directors on October 20, 2016. If you have any questions please contact us at (916) 725-1585.

THURSDAY SEPTEMBER 15, 2016 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. PRESENTATION
Sue Inman – Dance Instructor
4. FLAG SALUTE
5. MEETING PROTOCOL
6. APPROVAL OF AGENDA

Board Action: Lingwood/Brown
Ayes: Brown, Lingwood, Rivas, Shahan
Noes: 0
Absent: Makarczyk

7. COMMUNICATIONS RECEIVED AND FILED
Email regarding Blue Oak Park
Fulton-El Camino Park District Police Department Report

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for August 4, 2016.
2. Approval of 2015-16 July/August Financial Report. [Board Minutes](#)
3. Approval of billing and refund report for July/August 2016.
4. Approval of the August 2016 park operations report. [Operations Report](#)

Board Action: Shahan/Lingwood
Ayes: Brown, Lingwood, Rivas, Shahan
Noes: 0
Absent: Makarczyk

SECTION 4 **ADMINISTRATION BUSINESS**

5. By motion, approve adding the repair and renovation to the Crafts Building at Rusch Park to the District's Final Capital Improvement Projects (CIP) for FY 2016-17 due to the recent arson fire. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin this new Capital Improvement Project.

[Staff Report](#)

Board Action: Shahan/Brown
Ayes: Brown, Lingwood, Rivas, Shahan
Noes: 0
Absent: Makarczyk

6. By motion, authorize the District Administrator to enter into agreement with Citrus Heights Community Marching Band (CHCMB).

[Staff Report](#)

[Draft Agreement](#)

Board Action: Lingwood/Shahan
Ayes: Brown, Lingwood, Rivas, Shahan
Noes: 0
Absent: Makarczyk

7. By motion, adopt the proposed public hours for Rusch Home Gardens and direct staff to post the hours and lock the grounds outside of the posted hours.

[Staff Report](#)

Board Action: Shahan/Brown
Ayes: Brown, Lingwood, Rivas, Shahan
Noes: 0
Absent: Makarczyk

8. Review and provide comments on the District looking into a single use dog run/park.

[Staff Report](#)

[Resident Proposal](#)

9. Review and provide comments on current policy for proposed re-adoption in October 2016.

[Staff Report](#)

[Absence Policy](#)

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for October 2016 were reviewed.

September 25, 2016 – Sunday Funday
October 8, 2016 – Bark in the Park

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library