



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their August 21, 2014 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the August 21, 2014 meeting minutes will be approved by the board of directors on September 18, 2014. If you have any questions please contact us at 725-1585.

**THURSDAY August 21, 2014 REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

### **SECTION 1**

### **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Glover/Brown**

**Ayes: Brown, Glover, Lingwood**

**Noes: 0**

**Absent: Makarczyk, Rivas**

6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Antelope Community Tennis Association
7. Presentation

### **SECTION 2**

### **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3** **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for July 17, 2014.
2. Approval of billing and refund report for July 2014.
3. Approval of billing and refund report for July 2014.
4. Approval of operation reports for July 2014.
5. Authorize the District Administrator to enter into a Memorandum of Understanding (MOU) with the Center Joint Unified School District regarding the Day Care Facility at Oakhill Elementary School.

[Staff Report](#)

[Ground Lease Extension Agreement](#)

**Board Action: Glover/Brown**

**Ayes: Brown, Glover, Lingwood**

**Noes: 0**

**Absent: Makarczyk, Rivas**

### **SECTION 4** **ADMINISTRATION BUSINESS**

6. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2014/15 Final Budgets 338A, 338B, and 338D and forward to the County of Sacramento Board of Supervisors for final approval.

Public Hearing 7:05 pm

[Staff Report](#)

[FY 2014-15 338A](#)

[FY 2014-15 338B](#)

[FY 2014-15 338D](#)

[2014-15 CIP Program](#)

[2014-15 Salary Policy](#)

Public Hearing Opened: 7:07 pm

**Board Action: Rivas/Glover**

**Ayes: Brown, Glover, Lingwood, Rivas**

**Noes: 0**

**Absent: Makarczyk**

7. By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2014-15 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[2014-15 CIP Program](#)

Amended Motion: By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2014-15 as outlined in Exhibit A with the amendment to projects in the Antelope Community Park Open Space and the Antelope Aquatic



Complex. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construct Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

Public Hearing Closed: 8:04 pm

**Board Action: Rivas/Brown**  
**Ayes: Brown, Glover, Lingwood, Rivas**  
**Noes: 0**  
**Absent: Makarczyk**

## SECTION 5 ITEMS FROM THE ADVISORY BOARD -

Subcommittees for September 2014 were reviewed.

Administrator Mitchell spoke regarding a thank you from Assembly Cooley's office for the use of the Rusch Auditorium for a recent Job Fair.

[Assm. Cooley Letter](#)

Sunday Funday – September 28, 2014 11:00 am – 3:00 pm

Pioneer Park Concert – October 11, 2014 1:00 pm – 4:00 pm (date change)

## SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library