



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their July 21, 2016 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the July 21, 2016 meeting minutes will be approved by the board of directors on August 18, 2016. If you have any questions please contact us at 725-1585.

**THURSDAY                      JULY 21, 2016                      REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

### **SECTION 1**

### **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Shahan/Lingwood**

**Ayes: Lingwood, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Brown**

6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Steve Cooper related to the new pickleball courts at Rusch Park
7. PRESENTATION

### **SECTION 2**

### **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

**SECTION 3** **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for June 16, 2016.
2. Authorize the District Administrator to enter into a Memorandum of Understanding (MOU) with the Center Joint Unified School District regarding the Day Care Facility at Oak Hill Elementary School.

[Board Minutes](#)

[Staff Report](#)

[Contract](#)

3. Approval of deletion of surplus equipment from District inventory.

[Staff Report](#)

4. Approval of operations reports June 2016.

[Operations Report](#)

**Board Action: Shahan/ Makarczyk**

**Ayes: Lingwood, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Brown**

**SECTION 4** **ADMINISTRATION BUSINESS**

5. By motion, approve the classification study for the Recreation Division.

Revised Motion: By motion, approve job classifications to the Recreation Series as recommended.

[Staff Report](#)

[Senior Rec Coordinator Classification](#)

**Board Action: Lingwood/Shahan**

**Ayes: Lingwood, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Brown**

[Recreation Services Manager](#)

[Senior Recreation Services Manager](#)

6. By motion, approve the recommendations to life insurance benefits and auto allowances as related to the report for the 2015 Compensation Study.

[Staff Report](#)

**Board Action: Makarczyk/Lingwood**

**Ayes: Lingwood, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Brown**

7. By motion, approve Resolution No. 16-007 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2016-17 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments.

Public Hearing Open: 7:17 pm

Public Hearing Close: 7:18 pm

[Staff Report](#)

[Resolution No. 16-007](#)

**Board Action: Lingwood/Shahan**

**Ayes: Lingwood, Makarczyk, Rivas, Shahan**

**Noes: 0**

**Absent: Brown**

[Revised FY 2016-17 Engineer's Report](#)

## **SECTION 5** **ITEMS FROM THE ADVISORY BOARD**

Subcommittees for August 2016 were reviewed.

July 22, 2016 – Family Swim Night – Antelope Aquatic Complex

July 23 and 24, 2016 – Community Campout

August 6, 2016 – Brewfest, Soroptimist of Citrus Heights-Rusch Home & Gardens

August 13, 2016 – Hot August Bites

August 27, 2016 – Veteran's Picnic – Rusch Veteran's Grove

September 25, 2016 – Sunday Funday

October 8, 2016 – Bark in the Park

## **SECTION 6** **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library