



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, JANUARY 16, 2014

CLOSED SESSION 6:00 PM

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas.

SECTION 1 **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA
5. CLOSED SESSION

District Administrator Evaluation
Pending Litigation

THURSDAY, JANUARY 16, 2014

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

SECTION 1 **REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
Letter regarding Rusch Park
Letter from Mary Purvis
7. PRESENTATION
Recognition of Larry Chamberlain
Introduction of Moises Gomez

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 21, 2013.
2. Approval of billing and refund report for November 2013.
3. Approval of billing and refund report for December 2013.
4. Approval of operation reports for November/December 2013.
5. Approval to authorize the District Administrator to execute a contract with Jim Puthuff & Associates for Information Technology services in the amount of \$22,800. [Staff Report](#)
6. Approval of the Injury and Illness Prevention Program (IIPP). [Staff Report](#)

SECTION 4: WORKSHOP/DISCUSSION

Discussion on possible regional water shortage and how it might affect the District.

SECTION 5: ADMINISTRATION BUSINESS

7. By motion, approve the Fingerprint Policy for the Sunrise Recreation and Park District.
[Staff Report](#) [Fingerprint Policy](#)
8. By motion, approve the 2014/15 Master Fee Schedule.
[Staff Report](#) [2014/15 Master Fee Schedule](#)
9. 2013/14 End of Year Preliminary Expenditure and Revenue Projections.
[Staff Report](#)
10. Update on cabana club property purchase.
11. By motion, approve the Conflict of Interest Policy.
[Staff Report](#) [Resolution No. 14-001](#) [Appendix #1](#) [Appendix #2](#) [Appendix #3](#) [Exhibit A](#)
12. By Motion, award the contract for the construction of the Arcade Creek Park Preserve to the lowest responsive bidder Burdick Excavation with a maximum construction cost of \$2,422,981 and forward to the Board of Supervisors for final approval.
[Staff Report](#) [Bid Results](#)
13. Information item regarding the Affordable Health Care Act. [Staffing Projections](#)

SECTION 6: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for February 2014 as follows:

Personnel and Programing

Thursday, February 6, 2014 – 6:00 pm
Rod Glover/Michelle Rivas

Park Development and Finance

Thursday, February 6, 2014 – 5:00 pm
Rita Lingwood/Shannon Brown

SECTION 7: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

