



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, MARCH 20, 2014**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter Regarding the Ball Fields at Antelope Community Park
7. PRESENTATION  
Employee Appreciation  
John Sweat – 20 years  
  
Sponsorships – Becky

## **SECTION 2**

## **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 20, 2014.
2. Approval of billing and refund report for February 2014.
3. Approval of operation reports for February 2014.
4. Receive and comment on the District's Audit on Cash Handling Procedures.

[Staff Report](#)

[Cash Handling Audit Report](#)

## **SECTION 4: ADMINISTRATION BUSINESS**

5. By motion, authorize the District Administrator to award the bid to Grand Sierra Construction as being the lowest responsive bidder and to execute a contract for the Walerga Park Improvements. [Staff Report](#) [Bid Results](#)
6. By motion, authorize the District Administrator to award the bid to Abide Builders as being the lowest responsive bidder and to execute a contract for the Rusch ADA Walkway Improvements. [Staff Report](#) [Bid Results](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for April 2014 as follows:

### Personnel and Programing

Thursday, April 3, 2014 – 6:00 pm  
Rod Glover/Michelle Rivas

### Park Development and Finance

Thursday, April 3, 2014 – 5:00 pm  
Rita Lingwood/Shannon Brown

Pet-A-Palooza – April 26, 2014 10:00 am – 4:00 pm  
Capital Pops – April 12, 2014 7:00 pm – 9:00 pm

**SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

