

# ADVISORY BOARD OF DIRECTORS SUNRISE RECREATION & PARK DISTRICT 7801 AUBURN BLVD CITRUS HEIGHTS, CA 95610

# **Action Summary**

This meeting summary is intended to update the public regarding the actions of the board of directors at their January 15, 2015 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the January 15, 2015 meeting minutes will be approved by the board of directors on February 10, 2014. If you have any questions please contact us at 725-1585.

THURSDAY	JANUARY 15, 2015	CLOSED SESSION 6:00 PM
Board of Directors:	Shannon Brown, Rod Glover, Michelle Rivas	Rita Lingwood, Tony Makarczyk,
SECTION 1		CLOSED SESSION

- 1. CALL REGULAR MEETING TO ORDER
- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. MEETING PROTOCOL
- 5. APPROVAL OF AGENDA

District Administrator Evaluation

<u>TH</u>	URSDAY	JANU	<b>JARY 15</b>	, 2015	REGU	LAR ME	ETING 7	7:00 PM
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Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

# SECTION 1

# **REGULAR SESSION**

- 1. CALL REGULAR MEETING TO ORDER
- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. MEETING PROTOCOL
- 5. APPROVAL OF AGENDA

Board Action: Makarczyk/Glover Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas Noes: 0 Absent: 0

- 6. COMMUNICATIONS RECEIVED AND FILED Letter from Sacramento County Voter and Registration Department
- 7. PRESENTATION

7801 Auburn Blvd., Citrus Heights, CA 95610 | P: (916) 725-1585 | F: (916) 725-2541 SunriseParks.com



#### **SECTION 2**

# **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

# SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

- 1. Approval of minutes from the Advisory Board of Directors for November 20, 2014.
- 2. Approval of 2014-15 Year to Date Financial Report (Reports for November and December).
- 3. Approval of billing and refund report for November 2014.
- 4. Approval of billing and refund report for December 2014.
- 5. Approval of December 2014 operation report.
- Approval to authorize the District Administrator to execute a contract with Jim Puthuff & Associates for Information Technology services in the amount of \$24,000.
- 7. Accept and file the County of Sacramento, Department of Finance Final follow-up Cash Audit report. <u>Staff Report</u> <u>Co of Sacto Letter</u> <u>Cash Handling Audit Follow-up Report</u>
- 8. Approval to delete certain equipment from District inventory.

Staff	Report

Board Action: Glover/Rivas Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas Noes: 0 Absent: 0

#### **SECTION 4**

# ADMINISTRATION BUSINESS

9. 2014/15 Premilinary Revenue/Expenditure Mid-Year Projections. Receive and Comment.

# SECTION 5

# **ITEMS FROM THE ADVISORY BOARD -**

Subcommittees for February 2015 were reviewed.

February 2015 Advisory Board of Directors Meeting Date Change – Meeting to be held February 10, 2015 – 7:00 pm

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#### **SECTION 6**

### ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

- 1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
- 2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
- 3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
- 4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
- 5. District Website (<u>www.sunriseparks.com</u>)
- 6. North Highlands-Antelope Library

