



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their August 6, 2015 special scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the August 6, 2015 meeting minutes will be approved by the board of directors on September 17, 2015. If you have any questions please contact us at 725-1585.

**THURSDAY                      AUGUST 6, 2015                      SPECIAL MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas

### **SECTION 1**

### **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Makarczyk/Lingwood**

**Ayes: Brown, Lingwood, Makarczyk**

**Noes: 0**

**Absent: Rivas**

6. COMMUNICATIONS RECEIVED AND FILED  
Letter from City of Citrus Heights regarding the Red White and Blue Parade 2015 Facebook posting regarding Parks Employee Carlos Guzman
7. PRESENTATION

### **SECTION 2                      PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

**SECTION 3 CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for July 16, 2015.
2. Approval of 2014-15 Year End Financial Report.
3. Approval of billing and refund report for June 2015.
4. Approval of Operations Report for July 2015.

[July 16, 2015 Minutes](#)

[Operations Report](#)

**Board Action: Makarczyk/Lingwood**

**Ayes: Brown, Lingwood, Makarczyk**

**Noes: 0**

**Absent: Rivas**

**SECTION 4 ADMINISTRATION BUSINESS**

5. By motion, approve the increased footprint to the existing pad/lease area of the AT&T Cell Tower at Foothill Community Park.

Public Hearing Opened 7:16 pm

Public Hearing Closed 7:21pm

[Staff Report](#)

[Public Notice](#)

[Site Map](#)

**Board Action: Lingwood/Makarczyk**

**Ayes: Brown, Lingwood, Makarczyk**

**Noes: 0**

**Absent: Rivas**

6. By motion, approve the Sunrise Recreation and Park District Fiscal Year 2015-16 Final Budgets 338A, 338B, and 338D and forward to the County of Sacramento Board of Supervisors for final approval.

Public Hearing Opened 7:22 pm

Public Hearing Closed 7:52 pm

[Staff Report](#)

[FY 15-16 Final 338A](#)

[FY 15-16 Final 338B](#)

[FY 15-16 Final 338D](#)

[FY 15-16 Final CIP](#)

**Board Action: Makarczyk/Lingwood**

**Ayes: Brown, Lingwood, Makarczyk**

**Noes: 0**

**Absent: Rivas**

7. By motion, approve the District's Final Capital Improvement Projects (CIP) for FY 2015-16 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[FY 15-16 Final CIP](#)

**Board Action: Lingwood/Makarczyk**

**Ayes: Brown, Lingwood, Makarczyk**

**Noes: 0**

**Absent: Rivas**

8. By motion, approve Resolution No. 15-007, authorizing the District Administrator, or his/her designee, to recommend on behalf of the District to the Board of Supervisors, as ex-officio Board of Directors, execution of a Sales and Purchase Agreement of Real Property, an Easement for Water Pipeline and to do and perform everything necessary to carry out the purpose of the resolution.

**Revised Motion:** By motion, approve Resolution No. 15-007, authorizing the District Administrator, or his/her designee, to recommend on behalf of the District to the Board of Supervisors, as ex-officio Board of Directors, execution of a Standard County Easement agreement, an Easement for Water Pipeline and to do and perform everything necessary to carry out the purpose of the resolution.

[Staff Report](#)

[Resolution No. 15-007](#)

[Site Map](#)

**Board Action: Makarczyk/Brown**

**Ayes: Brown, Lingwood, Makarczyk**

**Noes: 0**

**Absent: Rivas**

## **SECTION 5 ITEMS FROM THE ADVISORY BOARD -**

Hot August Bites – August 15, 2015 Rusch Park 4:00 – 8:00 pm

Walerga Park Rededication Ceremony – August 25, 2015 10:00 am

Subcommittees for September 2015 were reviewed.

## **SECTION 6 ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library