



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their August 18, 2023 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the August 18, 2023 meeting minutes will be approved by the Advisory Board of Directors at the scheduled September meeting. If you have any questions, please contact us at (916) 725-1585.

MEETING CONDUCTED VIA ZOOM

<https://us06web.zoom.us/j/84870202430?pwd=eXpSWkRLVndtcllajFXd3czODM2UT09>

FRIDAY, AUGUST 18, 2023

CLOSED SESSION 11:00 AM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

- A. Personnel Matter (Gov. Code § 54957)
Public Employee Contract
Position Title: District Administrator

FRIDAY, AUGUST 18, 2023

REGULAR MEETING 11:30 AM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER – 11:36 a.m.
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Uhl, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: ADMINISTRATION BUSINESS

1. By motion, approve the terms of a new four-year contract for Kevin Huntzinger as District Administrator of the Sunrise Recreation and Park District and forward to the County Board of Supervisors for final approval.

[District Administrator
Staff Report](#)

[District Administrator
Employment Contract](#)

Board Action: Shahan, Virga
Ayes: Evans, Huber, Shahan, Uhl, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: September 21, 2023
2. The September subcommittee meetings are:

Park Development and Finance

Jay Evans/Tim Virga
TBD

Personnel and Programing

Mark Shahan/Susanne Uhl
TBD

3. Upcoming Special Events

Sunday Funday	Sept. 24
Howl-O-Ween Parade/Festival	Oct. 21
9 th Annual Arts & Crafts Fair	Nov. 4
Capitol Pops Holiday Concert	Dec. 9

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library