



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their June 16, 2016 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the June 16, 2016 meeting minutes will be approved by the board of directors on July 21, 2016. If you have any questions please contact us at 725-1585.

**THURSDAY                      JUNE 16, 2016                      REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

### **SECTION 1**

### **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Makarczyk/Shahan**

**Ayes: Brown, Lingwood, Makarczyk, Shahan**

**Noes: 0**

**Absent: Rivas**

6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Sacramento Area Creeks Council
7. PRESENTATION

### **SECTION 2**

### **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

**SECTION 3** **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for May 19, 2016. [Board Minutes](#)
2. Approval of 2015-16 Year to Date Financial Report
3. Approval of billing and refund report for May 2016.
4. Approval of operations reports May 2016. [Operations Report](#)
5. Approval of Resolution No. 16-003 to transfer in-lieu funds. [Staff Report](#) [Resolution No.16-003](#)
6. Approval of Resolution No. 16-004 to transfer parkland dedication funds. [Staff Report](#) [Resolution No.16-004](#)
7. Approval of Resolution No. 16-005 recognizing July as Parks Make Life Better! Month. [Staff Report](#) [Resolution No.16-005](#)
8. Approve contract with Sacramento Community Tennis Association (SCTA). [Staff Report](#) [Contract](#)

**Board Action: Makarczyk/Shahan**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

**SECTION 4** **ADMINISTRATION BUSINESS**

9. By motion, approve resolution of District Powers and Duties and forward to the Board of Supervisors for final adoption. [Staff Report](#) [County Resolution](#)

**Board Action: Lingwood/Makarczyk**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

10. By motion, approve Resolution No. 16-006 of intention to Levy Assessments for Fiscal Year 2015-16, approve and accept Preliminary Engineer's Report, and provide for Notice of Hearing for the Sunrise Recreation and Park District.

**Board Action: Lingwood/Shahan**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

[Staff Report](#)

[Engineer's Report](#)

[Resolution No. 16-006](#)

11. By motion, approve the Final Audit for Fiscal Year ending 6/30/16 and forward to the County of Sacramento for filing.

[Staff Report](#)

[14-15 Management Letter](#)

**Board Action: Shahan/Brown**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

[14-15 Final Audit](#)

12. Final Budget special meeting on August 4, 2016 (Oral Report).  
By motion, approve to move August 2016 Advisory Board Meeting to August 4, 2016 at 7:00 pm.

**Board Action: Lingwood/Shahan**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

13. By motion, elect the 2016-17 Chair and Vice Chair of the Sunrise Recreation and Park District Advisory Board of Officers.

Director Makarczyk nominated Director Rivas as Chair and Seconded by Director Brown.

Director Brown nominated Director Shahan as Vice Chair and Seconded by Director Lingwood.

**Board Action: Makarczyk/Brown – Brown/Lingwood**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

[Staff Report](#)

## **SECTION 5** **ITEMS FROM THE ADVISORY BOARD**

Subcommittees for June 2016 were reviewed.

May 26, 2016 – Tupelo Park Community Meeting – Tupelo Fire Station

June 4, 2016 – Antelope Summerfest

June 8, 2016 – Food Truck Mania – Rusch Park

June 24, 2016 – Family Swim Night – Antelope Aquatic Complex

June 25, 2016 – City of Citrus Heights Red White and Blue Parade

July 23 and 24, 2016 – Community Campout

August 6, 2016 – Brewfest, Soroptimist of Citrus Heights-Rusch Home & Gardens

August 13, 2016 – Hot August Bites

August 27, 2016 – Veteran's Picnic – Rusch Veteran's Grove

**SECTION 6**

**ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library