



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, JANUARY 21, 2016**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Email regarding Fulton-El Camino Park Rangers  
Letter from County of Sacramento Department of Finance regarding Pooled Interest Rates  
Letter from American Legion Post 637  
Letter from Citrus Heights Water District  
Letter from County regarding the 2014-15 teeter payment
7. PRESENTATION

**SECTION 2**

**PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 17, 2015.
2. Approval of 2015-16 Year to Date Financial Report (November/December).
3. Approval of billing and refund report for November/December 2015.
4. Approval of operations reports December 2015. [Operations Report](#)
5. Approval of 2016 Public Swim Rates. [Staff Report](#) [2016 Public Swim Fees](#)

## **SECTION 4: ADMINISTRATION BUSINESS**

6. By motion, approve the conceptual Master Plan for the Cabana Park subject to review by the Sacramento County Department of Environmental Review and Assessment and final adoption by the Sacramento County Board of Supervisors acting as the District Board of Directors. [Staff Report](#) [Proposed Master Plan](#) [Estimated Cost](#)
7. By motion, approve the purchase of a GameTime GFRC treehouse climbing structure for Arcade Creek Park Preserve in the amount not to exceed \$89,000 to MRC Recreation. [Staff Report](#) [MCR Proposal](#)
8. By motion, authorize the District Administrator to award the bid and execute a two year contract for waste disposal services, with an option to extend the contract with Waste Management. [Staff Report](#) [Bid Abstract](#)
9. By motion, accept the total compensation survey as complete and final and direct the District Administrator to conduct all staff recommendations in the report. [Staff Report](#) [2015 Compensation Survey](#) [2016 District Salary Comparison](#)
10. By motion, approve the piggyback purchasing contract through the National Buy Board Cooperative to purchase a prefab masonry restroom structure for Tempo Park not to exceed \$181,319 from the Public Restroom Company of Minden, Nevada.

By motion, approve an additional \$66,634 in In Lieu allocation and forward to the Board of Supervisors for final approval.

[Staff Report](#)[Building Proposal](#)[Pad Dimensions](#)[3D Elevation/Floor Plan](#)[Buy Board Letter](#)

11. Information item regarding the Mid-Year 2015-16 Fiscal Report.

[Staff Report](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for February 2016 as follows:

Personnel and Programing

Thursday, February 4, 2016 – 6:00 pm

Rita Lingwood/Michelle Rivas

Park Development and Finance

Thursday, February 4, 2016 – 5:00 pm

Tony Makarczyk/Mark Shahan

## **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

