

# ADVISORY BOARD OF DIRECTORS SUNRISE RECREATION & PARK DISTRICT 7801 AUBURN BLVD CITRUS HEIGHTS, CA 95610

# **Action Summary**

This meeting summary is intended to update the public regarding the actions of the board of directors at their January 20, 2022 meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the January 20, 2022 meeting minutes will be approved by the board of directors on February 17, 2021. If you have any questions, please contact us at (916) 725-1585.

# THURSDAY JANUARY 20, 2022 CLOSED SESSION 4:30 PM

- A. Personnel Matter (Gov. Code § 54957) Public Employee Evaluation Position Title: District Administrator
- B. Conference with Labor Negotiators (Gov. Code §54957.6) Agency Negotiator: Mark Shahan, Board Chair Unrepresented Employee: District Administrator

THURSDAY JANUARY 20, 2022

MEETING 5:00 PM

# SECTION 1

## **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER – 5:10 PM Welcome New Advisory Board Member Tim Virga

Report Out from Closed Session

- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. MEETING PROTOCOL
- 5. APPROVAL OF AGENDA

Board Action: Rivas, Evans Ayes: Evans, Huber, Rivas, Shahan, Virga Noes: 0 Absent: 0

6. PRESENTATION Recognition of Past Board Member Brown Recognition of Lee Hollingsworth Introduction of New Staff Members: Clarissa Lowe and James Joseph



Parks Presentation

7. COMMUNICATIONS RECEIVED AND FILED Sacramento Tree Foundation – Supplemental Tree Planting Sunrise Oaks Park

Email

**SECTION 2** 

# PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

# SECTION 3

# **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 18, 2021

2. Approval of FY 21/22 November/December Financial Reports

- 3. Approval of FY 21/22 November/December billing/refund report for
- 4. Approval of Resolution No. 22-001, authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of real Property, and Easement for underground electrical transmission lines and to do and perform everything necessary to carry out the purpose of the resolution.

Staff Report

Resolution No. 22-001

Sales and Purchase Agreement

#### Board Action: Huber, Rivas Ayes: Evans, Huber, Rivas, Shahan, Virga Noes: 0 Absent: 0

# **SECTION 4**

# ADMINISTRATION BUSINESS

5. By motion, authorize the District Administrator to sign a two (2) year lease with Champ Family Properties, LLC for the Foothill Golf Course.

Staff Report	Proposed Lease

Board Action: Rivas, Huber Ayes: Evans, Huber, Rivas, Shahan, Virga Noes: 0 Absent: 0



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## 6. Rusch Community Center Roof Leaking Update – Oral Report

MOTION: By motion, approve the use of General Fund 338A Contingency for the repair of the Rusch Community Center Sunrise/Patio Room Roof not to exceed \$50,70 and award bid to the lowest responsive bidder.

Board Action: Rivas, Evans Ayes: Brown, Evans, Huber, Rivas, Shahan Noes: 0 Absent: 0

#### SECTION 5

#### **ITEMS FROM THE ADVISORY BOARD**

Subcommittees were reviewed.

## SECTION 6

#### **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

- 1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
- 2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
- 3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
- 4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
- 5. District Website (<u>www.sunriseparks.com</u>)
- 6. North Highlands-Antelope Library

