



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, NOVEMBER 19, 2015

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
District Open Space Plan - Parks

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for October 15, 2015.
2. Approval of 2015-16 Year to Date Financial Report.
3. Approval of billing and refund report for October 2015.

SECTION 4: ADMINISTRATION BUSINESS

4. By motion, authorize the District Administrator to approve a facility use permit with Phantom Fireworks and forward to the Board of Supervisors for final adoption.
[Staff Report](#)
5. By motion, approve the Sunrise Recreation and Park District Master Fee Schedule.
[Staff Report](#) [2016 District Master Fee Schedule](#)
6. By motion, approve the updates to the District's Record Retention Policy.
[Staff Report](#)
7. Review the December 2015 Advisory Board Meeting Schedule. (Oral Report)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

The next subcommittee meetings are scheduled for December 2015 as follows:

Personnel and Programing

Thursday, December 3, 2015 – 6:00 pm
Rita Lingwood/Michelle Rivas

Park Development and Finance

Thursday, December 3, 2015 – 5:00 pm
Tony Makarczyk/Mark Shahan

December 3, 2015 – City of Citrus Heights Tree Lighting
Citrus Heights Community Center
December 5, 2015 – 7:00 pm Capitol Pops Concert
Rusch Park Auditorium

SECTION 7: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

