



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, JULY 21, 2016**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Steve Cooper related to the new pickleball courts at Rusch Park
7. PRESENTATION

**SECTION 2**

**PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for June 16, 2016.
2. Authorize the District Administrator to enter into a Memorandum of Understanding (MOU) with the Center Joint Unified School District regarding the Day Care Facility at Oakhill Elementary School. [Staff Report](#) [Contract](#)
3. Approval of deletion of surplus equipment from District inventory. [Staff Report](#)
4. Approval of the June 2016 park operations report. [Operations Report](#)

### **SECTION 4: ADMINISTRATION BUSINESS**

5. By motion, approve the classification study for the Recreation Division. [Staff Report](#) [Senior Rec Coordinator Classification](#) [Recreation Services Manager](#) [Senior Recreation Services Manager](#)
6. By motion, approve the recommendations to life insurance benefits and auto allowances as related to Report for the 2015 Compensation study. [Staff Report](#)
7. By Motion, approve Resolution No. 16-007 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2016-17 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments.  
Public Hearing 7:15 pm [Staff Report](#) [Resolution No. 16-007](#)

### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for August 2016 as follows:

Personnel and Programing

Tuesday, July 26, 2016 – 6:00 pm  
Rita Lingwood/Michelle Rivas

Park Development and Finance

Tuesday, July 26, 2016 – 5:00 pm  
Tony Makarczyk/Mark Shahan

July 22, 2016 – Family Swim Night – Antelope Aquatic Complex  
July 23 and 24, 2016 – Community Campout  
August 6, 2016 – Brewfest, Soroptimist of Citrus Heights-Rusch Home & Gardens  
August 13, 2016 – Hot August Bites  
August 27, 2016 – Veteran's Picnic – Rusch Veteran's Grove  
September 25, 2016 – Sunday Funday  
October 8, 2016 – Bark in the Park

**SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

