



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**TUESDAY**                      **MARCH 15, 2011**                      **CLOSED SESSION 6:00 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden, Jodi Tarr

**SECTION 1**    **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA

**SECTION 2**    **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

5. COMMUNICATIONS RECEIVED AND FILED
6. CLOSED SESSION – **Conference with Labor Negotiator** (Government Code Section 54957.6)  
Agency designated representatives: Sang-Jin Nam, Esq. (Liebert Cassidy Whitmore)  
Employee Organization: AFSCME Local 146 for Miscellaneous and Confidential Units



1. Approval of minutes from the Advisory Board of Directors meeting for February 17, 2011.
2. Approval of revenue report for January 2011.
3. Approval of expenditure report for January 2011.
4. Approval of payments of bills by ratification for March 2011
5. Approval of refunds associated with facility rentals and recreation programs for March 2011.
6. Acceptance of operation reports for March 2011.
7. By motion, authorize staff to delete certain office equipment from District inventory.

#### **SECTION 4 ADMINISTRATION BUSINESS**

8. By motion, approve resolution 11-002 authorizing the District Administrator to commence the lay off process for two employees in two classifications, Finance Manager and Park Maintenance Worker Specialist, no later than June 30, 2011 for purposes of reducing expenses as a part of the District's budgetary reduction plan.
9. By motion, approve resolution 11-003 authorizing the District Administrator to impose involuntary furloughs during fiscal year 2011-12 for purposes of reducing expenses as a part of the District's budgetary reduction plan.

#### **SECTION 5 ITEMS FROM THE ADVISORY BOARD**

The next sub committee meetings are scheduled for April 2011 as follows:

##### Finance/Development/Recreation

Kristen Buccellato and Rod Glover Monday, April 11 at 3:30 pm

##### Operations/Administration

Jodi Tarr and John Padden Monday, April 11 at 4:15 pm

##### Board Chair

Lisbeth Gray – Monday, April 18 at 3:00 pm

#### **SECTION 6 ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library