



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, NOVEMBER 20, 2014**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Walerga Park – Certificate of Appreciation – Old Foothill Farms Community Task Force  
ACPP Certificate of Special Congressional Recognition
7. PRESENTATION  
Parks

## **SECTION 2**

## **PUBLIC COMMENT**

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## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for October 16, 2014.
2. Approval of 2014-15 Year to Date Financial Report.
3. Approval of billing and refund report for October 2014.
4. Authorize the District Administrator to approve a facility use permit with Phantom Fireworks and forward to the Board of Supervisors for final adoption.

[Staff Report](#)

## **SECTION 4: ADMINISTRATION BUSINESS**

5. Discussion Item – Draft Open Space Management Plan
6. By motion, approve the District's Final FY 2014-15 Capital Improvement Projects for Tempo Park. [Staff Report](#)
7. By motion, authorize the District Administrator to enter into contract with Sunkay Associates to begin negotiations on selling the Foothill Community park cell tower lease and upon the sale, authorize the District to solicit RFP's for a Master Plan Update to Foothill Community Park. [Staff Report](#) [Sunkay & Assoc Professional Svcs Agreement](#)  
[Cell Tower Revenue Projections](#)
8. By motion, authorize the District Administrator to postpone the Rusch Park Monument Entrance Sign and the Westwood Park Court Resurfacing projects in order to fund additional monies needed for a truck purchase and repair of the tractor within the 338A General Fund. [Staff Report](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for December 2014 as follows:

Personnel and Programing  
Thursday, December 4, 2014 – 6:00 pm  
Rod Glover/Michelle Rivas



Park Development and Finance  
Thursday, December 4, 2014 – 5:00 pm  
Shannon Brown/Tony Makarczyk

Capitol Pops Holiday Concert – December 6, 2014 – 7:00 pm – 9:00 pm  
December 2014 – Advisory Board of Directors Meeting  
February 2015 – Advisory Board of Directors Meeting – Proposed Date Change to Tuesday,  
February 10, 2015

## **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

