



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their June 12, 2024 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the June 12, 2024 meeting minutes will be approved by the Advisory Board of Directors at the scheduled July meeting. If you have any questions, please contact us at (916) 725-1585.

Wednesday, June 12, 2024

REGULAR MEETING 5:30 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Tim Virga. Susanne Uhl was absent.

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER 5:34 p.m.
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
Administration Division Update
District Administrator Update

Board Action: Shahan, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium

and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for May 15, 2024.

[Board Minutes](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

SECTION 4: ADMINISTRATIVE BUSINESS

Open Public Hearing 5:58 pm

1. By motion, approve Resolution No. 24-003 that would approve the Engineer’s Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2024-25 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments.

[Sunrise RPD-RES 3 Staff Report](#)

[RES 3 Ordering Levy 6-12-2024](#)

[Sunrise-Antelope ER 24](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

Close Public Hearing 6:00 pm

2. By motion, approve Resolution No. 24-004 to transfer \$74,546.12 from the Parkland Dedication Fee Trust Fund (In-Lieu) 088G to the General Fund 338A Revenue Account 9696 for costs associated with the park projects listed on the attached FY 2023-24 Trust Fund Transfers.

[23-24 Transfers Staff Report](#)

[23-24 Transfers Report](#)

[23-24 Transfers Resolution No. 24-00](#)

Board Action: Shahan, Virga
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

Open Public Hearing 6:02 pm

3. By Motion, approve the proposed project at C-Bar-C Park to expand the existing T-Mobile leased area to accommodate additional ground equipment for a DISH Network collocation and authorize County Real Estate Division to negotiate the agreement and forward to the County Board of Supervisors for final approval and execution.

[C-Bar-C Cell Tower Staff Report](#)

[Photo Simulation](#)

[Public Notice](#)

[Prelim Construction Drawings](#)

Board Action: Virga, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

Closed Public Hearing 6:15 pm

4. By motion, approve the Expanded Learning Opportunities Program services agreement between Center Joint Unified School District and Sunrise Recreation and Park District (SRPD) authorizing SRPD to continue operating an afterschool program on the Oak Hill Elementary School campus to satisfy the Expanded Learning Opportunities Program and authorize the District Administrator to sign all necessary documents.

[CJUSD Staff Report](#)

[CJUSD ELOP Agreement](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

5. By motion, approve the Expanded Learning Opportunities Program services agreement between Sunrise Recreation and Park District (SRPD) and Twin Rivers Unified School District (TRUSD) to establish and operate a summer camp at Foothill Community Center from June 10, 2024 – August 2, 2024.

[TRUSD Staff Report](#)

[TRUSD ELOP Agreement](#)

Board Action: Virga, Shahan
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

6. By motion, elect the 2024-2025 Chair and Vice Chair of the Sunrise Recreation and Park District Advisory Board of Officers.

Board Action: Shahan, Evans
Ayes: Evans, Huber, Shahan, Virga
Noes: 0
Absent: Uhl
Abstain: 0
Recuse: 0

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: July 17, 2024 at 5:30 pm.
2. The July 2024 subcommittee meetings are:

Park Development and Finance

Jay Evans/Tim Virga
TBD

Personnel and Programing

Mark Shahan/Susanne Uhl
TBD

3. Future Agenda items:
 - a. Foothill Community Park splashpad
 - b. Art in the Park

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA

3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Chair called for adjournment at 6:48 pm