



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their September 15, 2022, meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the September 15, 2022, meeting minutes will be approved by the Advisory Board of Directors at the scheduled October meeting. If you have any questions, please contact us at (916) 725-1585.

THURSDAY, September 15, 2022

REGULAR MEETING 5:00 PM

Board of Directors: James Evans, David Huber, Michelle Rivas, Mark Shahan, & Tim Virga

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Rivas, Shahan
Ayes: Evans, Huber, Rivas, Shahan
Noes: 0
Absent: Virga (Arrived Late)

6. COMMUNICATIONS RECEIVED AND FILED
BEST OF CITRUS HEIGHTS AWARD FROM THE CHAMBER
7. PRESENTATION
SUMMER 2022 AQUATIC WRAP UP
Marty Buell, Karey Hansen, Kevin Donnelly, Jessica Graber and Katie Carpenter

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's

consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. **Approval** of minutes from the Advisory Board of Directors meeting from August 3, 2022.

[Board Minutes](#)

2. **Approval** of 2022-23 July & August Financial Reports

[338A August](#) [338B August](#) [338D August](#) [338F August](#) [338E August](#)

[338A July](#) [338B July](#) [338D July](#) [338F July](#) [338E July](#)

3. **Approval** of Billing and Refund reports for July & August 2022-2023

[Vendor Activity Report August](#) [Vendor Activity Cal Card August](#) [Vendor Activity Report July](#) [Vendor Activity Cal Card July](#)

4. **Approval** of Park Operations Report for July & August 2022

[Operation Report July August 2022](#)

Board Action: Rivas, Shahan
Ayes: Evans, Huber, Rivas, Shahan, Virga
Noes: 0
Absent: 0

SECTION 4: ADMINISTRATION BUSINESS

1. By motion, approve the Audit for Fiscal Year ending June 30, 2021 and forward to the County of Sacramento for filing.

[Audit 1](#) [Audit 2](#) [Audit 3](#)

Board Action: Shahan, Rivas
Ayes: Huber, Rivas, Shahan, Virga

Noes: 0
Absent: Evans

2. By motion, approve the Sunrise Recreation and Park District Certification Pay Policy and Direct Staff to implement the Policy Effective January 1, 2023.

[Certification Pay Policy](#)

[Certification Pay 2](#)

Board Action: Rivas, Shahan
Ayes: Huber, Rivas, Shahan, Virga
Noes: 0
Absent: Evans

3. Receive and Comment on staffs report back on security services within the District. (Oral Report Only)

4. By motion, authorize the District Administrator to award the bid and execute the contract with All About Play, the lowest responsible bidder for the Playground Replacement at the Tetotom Park Playground Area.

[Tetotom 1](#)

[Tetotom 2](#)

Board Action: Rivas, Shahan
Ayes: Huber, Rivas, Shahan
Noes: 0
Absent: Evans, Virga

5. By Motion, select as the lowest responsible bidder and award to First Serve Productions Inc. the contract to resurface the Rusch Park Pickleball Courts and authorize the District Administrator to sign all necessary documents.

[Bid Results](#)

[Staff Report](#)

Board Action: Rivas, Shahan
Ayes: Huber, Rivas, Shahan
Noes: 0
Absent: Evans, Virga

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. The next subcommittee meetings are scheduled for October 2022 as follows:

- **Personnel and Programing**

Mark Shahan/Tim Virga

TBD

- **Park Development and Finance**

Jay Evans /Michelle Rivas

TBD

2. Upcoming Special Events

September 25, 2022 - Sunday Funday - Rusch Park

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District will be posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting:

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Shahan, Rivas
Ayes: Huber, Rivas, Shahan
Noes: 0
Absent: Evans, Virga