



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY, MARCH 15, 2018

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 15, 2018.
2. Approval of 2017-18 February Financial Report.
3. Approval of billing and refund report for February 2018.
4. Approval of Operation Report for February 2018. [Operations Report](#)
5. Authorize the District Administrator to execute and sign the second year Agreement with JJACPA, Inc. for Audit Services. [Staff Report](#) [Contract](#)

SECTION 4: ADMINISTRATION BUSINESS

6. By motion, approve District staff to solicit Request for Qualifications (RFQ) for a concessionaire to operate the Foothill Golf Course. [Staff Report](#)
7. By motion, approve the Sunrise Recreation and Park District 2018-19 Budgets for 338A, 338B and 338F and forward to the Board of Supervisors for final adoption. Public Hearing 7:25 pm
[Staff Report](#) [18/19 Budget 338A](#) [18/19 Budget 338B](#) [18/19 Budget 338F](#) [Salary Policy](#)
8. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2018-19 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A. [Staff Report](#) [18/19 CIP](#)
9. By motion, authorize the expenditure of \$5,499.39 for Pool Filter work to be completed at Rusch Community Pool. [Staff Report](#) [Lincoln Aquatics Bid](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

Spring Fling – Monday, April 2, 2018 – Rusch Park
Movie in the Park – Friday, April 6, 2018 – Pioneer Park
Park Tree Planting and Beautification – Saturday, April 14, 2018 – San Juan Park
Creek Week – Saturday, April 14, 2018
Capitol Pops Spring Concert – Saturday, April 21, 2018 – Rusch Park
Movie in the Park – Saturday, April 28, 2018 – Lone Oak Park
Mom's Day Kick in the Park – Saturday, May 12, 2018 – Westwood Park
Pickleball Spring Smash – Friday, May 18 thru Sunday, May 20, 2018 – Rusch Park
Antelope Summerfest – Saturday, June 2, 2018 – Antelope Community Park
Dad's Day Kick in the Park – Saturday, June 16, 2018 – Westwood Park
Community Campout – Saturday, July 21 and Sunday, July 22, 2018 – Rusch Park
Scooter Competition – Saturday, July 28, 2018 – Rusch Skate Park



Hot August Bites – Saturday, August 11, 2018 – Rusch Park
Soroptomist Brewfest – Saturday, August 4, 2018 – Rusch Home and Gardens
Sunday Fun Day – Sunday, September 23, 2018 – Rusch Park
Movie in the Park – Friday, September 28, 2018 – Robert Frost Park
Brew HA HA – Saturday, October 13, 2018 – Rusch Home and Gardens
Howl 'O' Ween – Saturday, October 20, 2018 – Rusch Park
Pickleball Fall Classic – Friday, October 26 thru Sunday, October 28, 2018 – Rusch Park
Lions Trick or Treat – Wednesday, October 31, 2018
Arts & Craft Fair – Saturday, November 3, 2018 – Rusch Park
Capitol Pops Winter Concert – Saturday, December 1, 2018 – Rusch Park
Brunch with Santa – Saturday, December 8, 2018 – Rusch Park

The next subcommittee meetings are scheduled for March 2018 as follows:

Personnel and Programing

Thursday, April 5, 2018 – 6:15 pm
Rita Lingwood/Shannon Brown

Park Development and Finance

Thursday, April 5, 2018 – 5:00 pm
Tony Makarczyk, Michelle Rivas

SECTION 6: ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library