



Sunrise

RECREATION & PARK DISTRICT

ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their August 16, 2012 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the August 16, 2012 meeting minutes will be approved by the board of directors on September 20, 2012. If you have any questions please contact us at 725-1585.

THURSDAY September 20, 2012 REGULAR MEETING 7:00 PM

Board of Directors: Rod Glover, Lisbeth Gray, Tony Makarczyk, Jodi Tarr

SECTION 1 REGULAR MEETING

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Gray/Glover

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Sacramento Area Creeks Council.
E-mail regarding Foothill Community Park.
7. PRESENTATIONS
Aquatics Presentation

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for August 16, 2012.
2. Approval of billing and refund report for August 2012.
3. Acceptance of operation reports for August 2012.

Board Action: Glover, Gray

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

SECTION 4 **ADMINISTRATION BUSINESS**

4. Information item regarding Arcade Creek Park Preserve (oral report).
5. By motion, authorize the District Administrator to execute a contract with Fechter & Company for financial auditing services for 2011-12.

[Staff Report](#)

Board Action: Gray/Glover

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

6. By motion, authorize District Administrator to enter into a Memorandum of Understanding (MOU) with the Greater Sacramento Softball Association (GSSA).

[Staff Report](#)

Board Action: Gray/Lingwood

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

7. By motion, authorize staff to execute (2) RFP's processes. One for the construction and installation of the lighting system, and one for the purchase of the materials for Musco Ball Diamond Lighting System for the Rusch Community Park Softball fields (Diamonds 1 & 2).

[Staff Report](#)

Board Action: Gray/Glover

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

8. By motion, approve rental fees for the Outdoor Basketball Court in Rusch Park.

[Staff Report](#)

[Attachment](#)

Board Action: Glover/Lingwood

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

9. By motion, adopt six month contract extensions for two Memorandum of Understandings between the Sunrise Recreation and Park District and AFSCME Miscellaneous Unit and AFSCME Confidential Unit from August 25, 2012 to February 24th, 2013, and authorize the District Administrator to execute said Memorandum of Understandings after Board of Supervisors Approval.

Board Action: Glover/Lingwood

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

Noes: 0

Absent: 0

[Staff Report](#)

[Attachment](#)

10. By motion, authorize the District Administrator to execute a contract with Sylvir Consulting, Inc. for grant administration of the \$3.6 million award from the State of California for the Arcade Creek Park Preserve project.

Board Action: Glover/Makarczyk

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

[Staff Report](#)

Noes: 0

Absent: 0

11. By motion, authorize the District Administrator to execute a lease agreement with the lowest responsible bidder: Golf Ventures West (Jacobson R-311T 4x4 Rotary Rough Mower).

Board Action: Gray/Lingwood

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

[Staff Report](#)

Noes: 0

Absent: 0

12. By motion, approve the proposed refund policy and the refund changes in the tournament rental policy, both to become effective on 12/1/12.

Revised Motion: By motion approve the proposed refund policy and the refund changes in the tournament rental policy, both to become effective 12/1/12 with the amendment that it is reviewed six (6) months after implementation before it becomes permanent district policy.

Board Action: Gray/Makarczyk

Ayes: Glover, Gray, Lingwood, Makarczyk, Tarr

[Staff Report](#)

Noes: 0

Absent: 0

13. Review and comment on the Proposed Land Use Plan for Barrett Ranch East (Antelope Area).

[Staff Report](#)

[Attachment #1](#)

[Attachment #2](#)

SECTION 5 ITEMS FROM THE ADVISORY BOARD -

Review of sub-committee meetings for October 2012.



SECTION 6

ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library