

#### ADVISORY BOARD OF DIRECTORS SUNRISE RECREATION & PARK DISTRICT 7801 AUBURN BLVD CITRUS HEIGHTS, CA 95610

# **Action Summary**

This meeting summary is intended to update the public regarding the actions of the board of directors at their August 1, 2019 regular meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the August 1, 2019 meeting minutes will be approved by the board of directors on September 19, 2019. If you have any questions please contact us at (916) 725-1585.

THURSDAY AUGUST 1, 2019

**REGULAR MEETING 7:00 PM** 

Board of Directors: Shannon Brown, Rita Lingwood, Michelle Rivas, Mark Shahan

## SECTION 1

## **REGULAR SESSION**

- 1. CALL REGULAR MEETING TO ORDER
- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. MEETING PROTOCOL
- 5. APPROVAL OF AGENDA

Board Action: Lingwood, Shahan Ayes: Lingwood, Rivas, Shahan Noes: 0 Absent: Brown

- 6. COMMUNICATIONS RECEIVED AND FILED Letter from Resident
- 7. PRESENTATION

# SECTION 2

# PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.



	— © Sunrise —					
	RECREATION & PARK DISTRICT					
SECTION						
	ent matters are acted upon as one unit.					
1.	Approval of minutes from the Advisory Board of Directors meeting for June 20, 2019.					
2.	Approval of Operation Report for June 2019. Operation Report					
3.	Authorize the District Administrator to execute and sign the fourth year Agreement with JJACPA, Inc. for Audit Services.					
4.	Authorize the District Administrator to sign the renewal of Addendum "A" of the Master Agreement between SRPD and Dry Creek Joint Elementary School District regarding Joint Use of Facilities for Sunrise Kids Club.					
5.	By motion, approve Resolution No. 19-008, authorizing the District Administrator, or his/her designee, to execute a Sales and Purchase Agreement of Real Property, an Easement for underground electrical lines and to do and perform everything necessary to carry out the purpose of the resolution. <u>Staff Report</u> <u>Resolution No. 19-008</u> <u>Agreement</u> <u>Map</u>					
SECTION	ADMINISTRATION BUSINESS					
6.	By motion, approve Resolution No. 19-007 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2019-20 for the Park Maintenance and Recreation Improvement District as the final step in levying the assessments. Public Hearing 7:05 pm Open Public Hearing 7:05 pm Close Public Hearing 7:06 pm					
	ction: Shahan, Lingwood ngwood, Rivas, Shahan					

Absent: Brown

7. By motion, approve the Sunrise Recreation and Park district Fiscal Year 2019/20 Adopted Budgets 338A, 338B, and 338F and forward to the County of Sacramento Board of Supervisors for final adoption.

Public Hearing 7:15 pm Open Public Hearing 7:15 pm Close Public Hearing 7:16 pm

Staff Report	<u> </u>	Y 2019/20 338A	<u>FY 2</u>	<u>019/20 338B</u>
FY 2019/20 338F		FY 2019/20 CIP Plan		Salary Policy

Board Action: Shahan, Lingwood Ayes: Lingwood, Rivas, Shahan Noes: 0 Absent: Brown



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8. By motion, approve the District's Final Capital Improvement Projects (CIP) for GY 2019/20 as outlined in Exhibit A. By motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

Staff Report FY 2019/20 CIP Plan

Board Action: Llingwood, Shahan Ayes: Lingwood, Rivas, Shahan Noes: 0 Absent: Brown

# SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees were reviewed.

#### SECTION 6

#### **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

- 1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
- 2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
- 3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
- 4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
- 5. District Website (<u>www.sunriseparks.com</u>)
- 6. North Highlands-Antelope Library

