



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

## Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their April 19, 2018 scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the April 19, 2018 meeting minutes will be approved by the board of directors on May 17, 2018. If you have any questions please contact us at (916) 725-1585.

**THURSDAY                      APRIL 19, 2018                      REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

### **SECTION 1**

### **REGULAR SESSION**

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

**Board Action: Makarczyk, Lingwood**

**Ayes: Brown, Lingwood, Makarczyk, Shahan**

**Noes: 0**

**Absent: Rivas**

6. COMMUNICATIONS RECEIVED AND FILED  
Phone communication from Mr. Warren
7. PRESENTATION  
Spring Fling  
Tree Planting

### **SECTION 2**

### **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3** **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for March 15, 2018. [Board Minutes](#)
2. Approval of 2017-2018 March Financial Report.
3. Approval of billing and refund report for March 2018.
4. Approval of Operation Report for March 2018. [Operations Report](#)
5. Approval of Resolution No. 18-002 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three step process in levying annual assessments for fiscal year 2018-19. [Staff Report](#) [Resolution No. 18-002](#)
6. Approval of updated Building Monitor Job Classification. [Staff Report](#) [Building Monitor Classification](#)
7. Approval of first amendment to the Foothill Golf Course Cell Tower Contract with Verizon Wireless. [Staff Report](#) [Proposed Amendment](#)
8. Approval of Foothill Golf Course Pump Replacement to the 2017/18 CIP projects at the cost of \$28,000. [Staff Report](#)

**Board Action: Makarczyk, Brown**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

### **SECTION 4** **ADMINISTRATION BUSINESS**

9. By motion, approve the master plan for Foothill Community Park and forward to the County of Sacramento Board of Supervisors for final adoption.

[Staff Report](#)

[Focus Area Master Plan](#)

[Site Amenities Master Plan](#)

[Cost Projections](#)

[Notice of Exemption](#)

**Board Action: Lingwood, Makarczyk**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

10. By motion, approve District Staff to grant an easement to the County of Sacramento to construct a sound wall between the park and Interstate 80.

[Staff Report](#)

[Sound Wall Owner Package](#)

**Board Action: Brown, Lingwood**  
**Ayes: Brown, Lingwood, Makarczyk, Shahan**  
**Noes: 0**  
**Absent: Rivas**

**SECTION 5**

**ITEMS FROM THE ADVISORY BOARD**

Subcommittees for May 2018 were reviewed.

**SECTION 6** **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library