



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

### **Action Summary**

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their May 18, 2023 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the May 18, 2023 meeting minutes will be approved by the Advisory Board of Directors at the scheduled June meeting. If you have any questions, please contact us at (916) 725-1585.

**THURSDAY, MAY 18, 2023**

**REGULAR MEETING 5:00 PM**

Board of Directors: Jay Evans, David Huber, Mark Shahan, Tim Virga, Susanne Uhl

### **SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER  
Introduction of New Board Member Susanne Uhl
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
None
7. PRESENTATION  
None

**Board Action:** Evans, Shahan  
**Ayes:** Evans, Huber, Shahan, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** Uhl  
**Recuse:** 0

## **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for April 20, 2023.

[Board Minutes](#)

2. Approval of minutes from the Advisory Board of Directors meeting for May 6, 2023.

[Board Minutes](#)

3. Approval of 2022-23 April Financial Reports.
4. Approval of billing and refund report for April 2023.
5. Approval of Operation Report for April 2023.

[Operations Report- APR 2023](#)

**Board Action:** Virga, Shahan  
**Ayes:** Evans, Huber, Shahan, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** Uhl  
**Recuse:** 0

**SECTION 4: ADMINISTRATION BUSINESS**

1. By motion, authorize County Real Estate to negotiate a proposed cellular contract with Vertical Bridge to build a new cell tower in Robert Frost Park and forward to the Board of Supervisors for final adoption.  
Public Hearing 5:15 pm.

[Robert Frost Cell  
Tower Staff Report](#)

[Photo  
Simulations](#)

[Public Notice](#)

[Construction  
Drawings](#)

**Board Action:** Shahan, Virga  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

2. By motion, authorize County Real Estate to negotiate a proposed cellular contract with Verizon Wireless to build a new cell tower in Tetotom Park and forward to the Board of Supervisors for final adoption.  
Public Hearing 5:15 pm.

[Tetotom Park Cell  
Tower Staff Report](#)

[Photo  
Simulations](#)

[Public Notice](#)

[Construction  
Drawings](#)

**Board Action:** Shahan, Evans  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

3. By Motion, select as the lowest responsible bidder and award to First Serve Productions Inc. the contract to resurface the Rusch Park Pickleball Courts and authorize the District Administrator to sign all necessary documents.

<a href="#">Rusch Pickleball Resurfacing RFP Staff Report</a>	<a href="#">RFP Bid Results</a>
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**Board Action:** Virga, Shahan  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

4. By motion, approve Resolution No. 23-004 of intention to levy the continued assessments for fiscal year 2023-24, approve and accept preliminary Engineer's Report, and provide for Notice of Hearing for the Sunrise Recreation and Park District on June 15, 2023 @ 5:00 PM, Park Maintenance and Recreation Improvement Assessment District (PMRID) for the Antelope Area.

<a href="#">Res 23-004 Staff Report</a>	<a href="#">Resolution No. 23.004</a>	<a href="#">Engineer's Report</a>
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**Board Action:** Virga, Shahan  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

5. By motion, appoint an interim District Administrator to begin duties on June 7, 2023.

**Board Action:** Virga, Uhl  
**Ayes:** Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** Evans  
**Abstain:** 0  
**Recuse:** 0

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. The next subcommittee meetings are TBD with the next District Administrator:

Park Development and Finance

Jay Evans/Vacant  
TBD

Personnel and Programing

Mark Shahan/Tim Virga  
TBD

2. Upcoming Special Events

5 <sup>th</sup> Annual Spring Smash "Pickleball"	May 19 – 21
Free Swim Lesson/Assessment	June 2
Food Truck Family Swim Night	June 9
Food Truck/Movie Night	June 13
Adult Paint & Sip Night	June 16
Friday Night Free Swim Antelope Pool	June 23
Friday Night Free Swim Antelope Pool	July 7
Friday Night Free Swim Antelope Pool	July 21
Friday Night Free Swim Antelope Pool	August 4
Hot August Movie Night	August 12
Sunday Funday	Sept. 24
Howl-O-Ween Parade/Festival	Oct. 21
9 <sup>th</sup> Annual Arts & Crafts Fair	Nov. 4
Capitol Pops Holiday Concert	Dec. 9

## **SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

**Board Action: Chair Called for Adjournment at 7:12 pm**