



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their January 21, 2016 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the January 21, 2016 meeting minutes will be approved by the board of directors on February 18, 2016. If you have any questions please contact us at 725-1585.

THURSDAY JANUARY 21, 2016 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Rivas, Lingwood

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

6. COMMUNICATIONS RECEIVED AND FILED
Email regarding Fulton-EI Camino Park Rangers
Letter from County of Sacramento Department of Finance regarding Pooled Interest Rates
Letter from American Legion Post 637
Letter from Citrus Heights Water District
Letter from County regarding the 2014-15 teeter payment
7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to

speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for November 17, 2015. [Board Minutes](#)
2. Approval of 2015-16 Year to Date Financial Report (November/December)
3. Approval of billing and refund report for November/December 2015.
4. Approval of operations reports December 2015. [Operations Report](#)
5. Approval of 2016 Public Swim Rates. [Staff Report](#) [2016 Public Swim Fees](#)

Board Action: Rivas/Lingwood

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

SECTION 4 ADMINISTRATION BUSINESS

6. By motion, approve the conceptual Master Plan for the Cabana Park subject to review by the Sacramento County Department of Environmental Review and Assessment and final adoption by the Sacramento County Board of Supervisors acting as the District Board of Directors.

Amended Motion: By motion, approve the conceptual Master Plan for the Cabana Park subject to review by the Sacramento County Department of Environmental review and assessment and final adoption by the Sacramento County Board of Supervisors acting as the District Board of Directors with additions of lights and more details to dog park.

Board Action: Lingwood/Rivas

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

7. By motion, approve the purchase of a GameTime GFRC treehouse climbing structure for Arcade Creek Park Preserve in the amount not to exceed \$89,000 to MRC Recreation. [Staff Report](#) [MCR Proposal](#)

Board Action: Lingwood/Brown

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

8. By motion, authorize the District Administrator to award the bid and execute a two year contract for waste disposal services, with an option to extend the contract with Waste Management.

[Staff Report](#)

[Bid Abstract](#)

Board Action: Rivas/Brown

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

9. By motion, accept the total compensation survey as complete and final and direct the District Administrator to conduct all staff recommendations in the report.

[Staff Report](#)

[2015 Compensation Survey](#)

[2016 District Salary Comparison](#)

Board Action: Lingwood/Rivas

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

10. By motion, approve the piggyback purchasing contract through the National Buy Board Cooperative to purchase a prefab masonry restroom structure for Tempo Park not to exceed \$181,319.00 from the Public Restroom Company of Minden Nevada.

Amended Motion: By motion, approve the piggyback purchasing contract through the National Buy Board Cooperative to purchase a prefab masonry restroom structure for Tempo Park not to exceed \$181,319.00 from the Public Restroom Company of Minden Nevada with the addition of an infant changing station.

By motion, approve an additional \$66,634 in In-Lieu allocation and forward to the Board of Supervisors for Final approval.

[Staff Report](#)

[Building Proposal](#)

[Pad Dimensions](#)

Board Action: Lingwood/Rivas

Ayes: Brown, Lingwood, Rivas, Shahan

Noes: 0

Absent: Makarczyk

[3D Elevation/Floor Plan](#)

[Buy Board Letter](#)

11. Information item regarding the Mid-Year 2015-16 Fiscal Report. [Staff Report](#)

SECTION 5 ITEMS FROM THE ADVISORY BOARD

Subcommittees for February 2016 were reviewed.

SECTION 6

ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library