



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, JANUARY 19, 2017**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Steve Cooper – Pickleball  
Letter from County of Sacramento Elections
7. PRESENTATION  
Sue Frost  
Ron Hume – 24 years

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 15, 2016.
2. Approval of minutes from the Advisory Board of Directors special meeting for December 6, 2016.
3. Approval of 2016-17 November/December Financial Report.
4. Approval of billing and refund report for November/December 2016.
5. Approval of the November/December 2016 Park Operations Report.

[Operations Report](#)

### **SECTION 4: ADMINISTRATION BUSINESS**

6. Information item regarding the Mid-Year 2016-17 Fiscal Report.
7. By motion, authorize the District Administrator to execute a contract with Melton Design Group for a not to exceed amount of \$52,895 for consultant services.

[Staff Report](#)

[Staff Report](#)

[Draft Contract](#)

### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for February 2017 as follows:

Personnel and Programing

Thursday, February 2, 2017 – 6:00 pm  
Rita Lingwood/Shannon Brown

Park Development and Finance

Thursday, February 2, 2017 – 5:00 pm  
Tony Makarczyk/Mark Shahan

### **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library