



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**TUESDAY, FEBRUARY 10, 2015**

**REGULAR MEETING 7:00 PM**

**PUBLIC HEARING 7:25 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Knights of Columbus – Infant Mary Council No. 4964
7. PRESENTATION  
None

## **SECTION 2**

## **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for January 15, 2015.
2. Approval of January 2015 operation report.
3. Approval of Construction Specialist Job Classification and Salary Range.  
[Staff Report](#) [Construction Specialist Job Classification and Salary Scale](#)
4. Approval of Park Maintenance Aide II/Custodian Job Classification.  
[Staff Report](#) [Park Maintenance Aide II/Custodian Job Classification](#)
5. By motion, authorize the District Administrator to award the bid and execute a contract with P&P Building Wrecking Inc, the lowest responsible bidder.

## **SECTION 4: ADMINISTRATION BUSINESS**

[Staff Report](#)[Bid Results](#)

6. By motion, authorize County Real Estate to negotiate a proposed cellular contract with Verizon to install an antenna at Foothill Golf Center and forward to the Board of Supervisors for final adoption.  
[Staff Report](#) [Photo Sim #1](#) [Photo Sim #2](#) [Photo Sim #3](#)  
[Photo Sim #4](#)
7. By motion, approve the 2015 Master Fee Schedule.  
[Staff Report](#) [2015 Master Fee Schedule](#)
8. By motion, approve the Sunrise Recreation and Park District 2015-16 Preliminary Budget 338A, 338B and 338D and forward to the Board of Supervisors for final adoption. Public Hearing 7:25 PM  
[Staff Report](#) [338A Preliminary Budget](#) [338B Preliminary Budget](#) [338D Preliminary Budget](#)  
[Salary Policy](#)

9. By motion, approve the Districts Capital Improvement Projects (CIP) for FY 2015/16 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A. [Staff Report](#) [2015-16 CIP Plan](#)
10. By motion, authorize the District Administrator to implement the overall District Work Plan for FY 2015/16. [Staff Report](#) [2015-16 District Work Plan](#)
11. By motion, approve the Final 2015-2017 District Open Space Management Plan. [Staff Report](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for March 2015 as follows:

Personnel and Programing  
Wednesday, March 5, 2015 – 6:30 pm  
Rod Glover/Michelle Rivas

Park Development and Finance  
Wednesday, March 5, 2015 – 5:00 pm  
Shannon Brown/Tony Makarczyk

## **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library