



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

THURSDAY **August 25, 2011** **CLOSED SESSION 6:00 PM**

Board of Directors: Kristen Buccellato, Rod Glover, Lisbeth Gray, John Padden, Jodi Tarr

SECTION 1 **CLOSED SESSION**

1. CALL CLOSED SESSION TO ORDER
2. ROLL CALL
3. MEETING PROTOCOL
4. APPROVAL OF AGENDA

SECTION 2 **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

5. COMMUNICATIONS RECEIVED AND FILED
6. CLOSED SESSION – **Conference with Labor Negotiator** (Government Code Section 54957.6)
Agency designated representatives: Sang-Jin Nam, Esq. (Liebert Cassidy Whitmore)
Employee Organization: AFSCME Local 146 for Miscellaneous and Confidential Units

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SECTION 3 **CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for July 21, 2011.
2. Approval of minutes from the Special Advisory Board of Directors meeting for August 4, 2011.
3. Approval of revenue report for July 2011.
4. Approval of closing revenue report for 2010/2011.
5. Approval of expenditure report for July 2011.
6. Approval of closing expenditure report for 2010/11.
7. Approval of payments of bills by ratification for August 2011
8. Approval of refunds associated with facility rentals and recreation programs for August 2011.
9. Acceptance of operation reports for August 2011.

SECTION 4 **ADMINISTRATION BUSINESS**

10. By motion, adopt two Memorandum of Understandings among the Sunrise Recreation and Park District and AFSCME Miscellaneous Unit and AFSCME Confidential Unit from August 25, 2011 to August 24, 2012, and authorize the District Administrator to execute said Memorandum of Understandings. [STAFF REPORT](#)
11. By Motion, authorize County Real Estate to negotiate a proposed cellular contract with Metro PCS to install an 80' monopine cellular tower and a 20' x 35' equipment enclosure at Crosswood's Community Park and forward to the Board of Supervisors for final adoption. [STAFF REPORT](#) [LETTER](#) [NOTICE](#) [PHOTO1](#) [PHOTO2](#) [PHOTO3](#)
Public Hearing 7:15 pm [PHOTO4](#) [BINDER](#)
12. By motion, authorize the District Administrator to execute a contract with Fechter & Company for financial auditing services for 2010-11. [STAFF REPORT](#)
13. By motion, direct staff to solicit Request for Proposal (RFP) for 2011-12 capital improvement projects and equipment. [STAFF REPORT](#)



14. By motion, authorize the District Administrator to execute a contract with Foothill Associates for construction drawings for the Tempo Park Master Plan.

[STAFF REPORT](#) [CONCEPT PLAN](#)

SECTION 5 **ITEMS FROM THE ADVISORY BOARD**

1. The next sub committee meetings are scheduled for September 2011 as follows:

Operations/Administration

Rod Glover and Lisbeth Gray Tuesday, September 6 at 3:30 pm

Finance/Development/Recreation

Jodi Tarr and Tony Markarczyk Tuesday, September 6 at 4:15 pm

Board Chair

Kristen Buccellato – Monday, September 12 at 3:00 pm

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library