



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
SUNRISE PATIO ROOM  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

### **Action Summary**

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their October 19, 2023 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the October 19, 2023 meeting minutes will be approved by the Advisory Board of Directors at the scheduled November meeting. If you have any questions, please contact us at (916) 725-1585.

**THURSDAY, OCTOBER 19, 2023**

**REGULAR MEETING 5:00 PM**

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

### **SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER – 5:02 p.m.
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
NONE

**Board Action:** Virga, Shahan  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0

### **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for September 21, 2023.

[Board Minutes](#)

2. Approval of Financial Reports for September 2023.
3. Approval Billing and Refund Reports for September 2023.
4. Approval of Operation Report for September 2023.

[Operations Report-SEP 2023](#)

**Board Action:** Virga, Evans  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0

### **SECTION 4: ADMINISTRATION BUSINESS**

No administration business items.

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. Next Regular Advisory Board of Directors Meeting: November 15, 2023
2. The November subcommittee meetings are:

Park Development and Finance

Jay Evans/Tim Virga  
TBD

Personnel and Programing

Mark Shahan/Susanne Uhl  
TBD

3. Upcoming Special Events

Howl-O-Ween Parade/Festival	Oct. 21
9 <sup>th</sup> Annual Arts & Crafts Fair	Nov. 4
Capitol Pops Holiday Concert	Dec. 9
Brunch with Santa	Dec. 10

4. PRESENTATION  
Recognition of Todd Gordon – Recreation & Community Services Superintendent

## **SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library