



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, FEBRUARY 18, 2016**

**REGULAR MEETING 7:00 PM**

Board of Directors: Shannon Brown, Rita Lingwood, Tony Makarczyk, Michelle Rivas, Mark Shahan

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Knights of Columbus – Infant Mary Council No. 4964  
Letter regarding Lone Oak Park  
Letter regarding Foothill Farms Maintenance Crew
7. PRESENTATION

**SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for January 21, 2016.
2. Approval of 2015-16 Year to Date Financial Report.
3. Approval of billing and refund report for January 2016.
4. Approval of operations reports January 2016. [Operations Report](#)
5. Approval of Resolution No. 16-001 and authorize the District Administrator to enter into contract and join the Buy Board Cooperative Agreement to purchase prefabbed restrooms for Tempo Park. [Staff Report](#) [Resolution No.16-001](#) [Contract](#)

### **SECTION 4: ADMINISTRATION BUSINESS**

6. By motion, approve the Sunrise Recreation and Park District 2016-17 Preliminary Budgets 338A, 338B and 338F and forward to the Board of Supervisors for final adoption.  
Public Hearing 7:10 pm [Staff Report](#) [FY 16-17 Preliminary 338A Budget](#) [FY 16-17 Preliminary 338B Budget](#)  
[FY 16-17 Preliminary 338F Budget](#) [16-17 Salary Policy](#)
7. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2016-17 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A. [Staff Report](#) [FY 16-17 CIP](#)
8. By motion, authorize the District Administrator to implement the overall District Work Plan for FY 2016-17. [Staff Report](#) [FY 16-17 District Work Plan](#)

### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for March 2016 as follows:

Personnel and Programing

Thursday, March 3, 2016 – 6:00 pm

Rita Lingwood/Michelle Rivas

Park Development and Finance

Thursday, March 3, 2016 – 5:00 pm

Tony Makarczyk/Mark Shahan

**SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

