



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their February 10, 2015 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the February 10, 2015 meeting minutes will be approved by the board of directors on March 19, 2014. If you have any questions please contact us at 725-1585.

TUESDAY FEBRUARY 10, 2015 REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk,
Michelle Rivas

SECTION 1

REGULAR SESSION

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA

Board Action: Makarczyk/Glover

Ayes: Glover, Lingwood, Makarczyk

Noes: 0

Absent: Brown, Rivas

6. COMMUNICATIONS RECEIVED AND FILED
Letter from Knights of Columbus – Infant Mary Council No. 4964

7. PRESENTATION

SECTION 2

PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors for January 15, 2015. [1-15-15 Minutes](#)
2. Approval of January 2015 operation report. [Operation Report](#)
3. Approval to Construction Specialist Job Classification and Salary Range. [Staff Report](#) [Construction Specialist Job Classification and Salary Scale](#)
4. Approval of Park Maintenance Aide II/Custodian Job Classification. [Staff Report](#) [Park Maintenance Aide II/Custodian Job Classification](#)
5. By motion, authorize the District Administrator to award the bid and execute a contraction with P&P Building Wrecking Inc., the lowest responsible bidder.

[Staff Report](#)[Bid Results](#)

Board Action: Glover/Makarczyk
Ayes: Glover, Lingwood, Makarczyk
Noes: 0
Absent: Brown, Rivas

SECTION 4 ADMINISTRATION BUSINESS

6. By motion, authorize County Real Estate to negotiate a proposed cellular contract with Verizon to install an antenna at Foothill Golf Center and forward to the Board of Supervisors for final adoption.

[Staff Report](#)[Photo Sim #1](#)

Board Action: Glover/Makarczyk
Ayes: Glover, Lingwood, Makarczyk
Noes: 0
Absent: Brown, Rivas

[Photo Sim #2](#)[Photo Sim #3](#)[Photo Sim #4](#)

7. By motion, approve the 2015 Master Fee Schedule.

[Staff Report](#)[2015 Master Fee Schedule](#)

Board Action: Glover/Makarczyk
Ayes: Glover, Lingwood, Makarczyk
Noes: 0
Absent: Brown, Rivas

8. By motion, approve the Sunrise Recreation and Park District 2015-16 Preliminary Budget 338A, 338B and 338D and forward to the Board of Supervisors for final adoption. Public Hearing Opened 7:42 PM
Public Hearing Closed 8:09 PM

[Staff Report](#)[338A Preliminary Budget](#)

Board Action: Makarczyk/Glover
Ayes: Glover, Lingwood, Makarczyk
Noes: 0
Absent: Brown, Rivas

[338B Preliminary Budget](#)[338D Preliminary Budget](#)[Salary Policy](#)

9. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2015/16 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following the District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

Board Action: Makarczyk/Glover
Ayes: Glover, Lingwood, Makarczyk
Noes: 0
Absent: Brown, Rivas

[Staff Report](#)

[2015-16 CIP Plan](#)

10. By motion, authorize the District Administrator to implement the overall District Work Plan for FY 2015/16.

Board Action: Glover/Makarczyk
Ayes: Glover, Lingwood, Makarczyk
Noes: 0
Absent: Brown, Rivas

[Staff Report](#)

[2015-16 District Work Plan](#)

11. By motion, approve the Final 2015-2017 District Open Space Management Plan.

Board Action: Makarczyk/Glover
Ayes: Glover, Lingwood, Makarczyk
Noes: 0
Absent: Brown, Rivas

[Staff Report](#)

SECTION 5 **ITEMS FROM THE ADVISORY BOARD -**

Subcommittees for March 2015 were reviewed.

SECTION 6 **ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library