

ADVISORY BOARD OF DIRECTORS SUNRISE RECREATION & PARK DISTRICT 7801 AUBURN BLVD CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the board of directors at their January 16, 2014 regularly scheduled meeting. The official meeting minutes are typically approved by the board of directors the following month. For example, the January 16, 2014 meeting minutes will be approved by the board of directors on February 20, 2014. If you have any questions please contact us at 725-1585.

THURSDAY JANUARY 16, 2014 CLOSED SESSSION 6:00 PM

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

SECTION 1

REGULAR SESSION

- 1. CALL REGULAR MEETING TO ORDER
- 2. ROLL CALL
- 3. MEETING PROTOCOL
- 4. APPROVAL OF AGENDA
- 5. CLOSED SESSION

District Administrator Evaluation Pending Litigation

THURSDAY JANUARY 16, 2014

REGULAR MEETING 7:00 PM

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk,

Michelle Rivas

SECTION 1

REGULAR SESSION

- CALL REGULAR MEETING TO ORDER
- 2. ROLL CALL
- FLAG SALUTE
- 4. MEETING PROTOCOL
- APPROVAL OF AGENDA

Board Action: Glover/Lingwood

Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas

Noes: 0 Absent: 0

COMMUNICATIONS RECEIVED AND FILED



Letter regarding Rusch Park Letter from Mary Purvis

7. Presentation
Recognition of Larry Chamberlain
Introduction of Moises Gomez

SECTION 2 PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

Michael Garabedian spoke regarding the Citrus Heights Creek Corridor Trail

SECTION 3 CONSENT MATTERS

The consent matters are acted upon as one unit.

- 1. Approval of minutes from the Advisory Board of Directors for November 21, 2013.
- 2. Approval of billing and refund report for November 2013.
- 3. Approval of billing and refund report for December 2013.
- 4. Approval of operation reports for November/December 2013.
- 5. Authorize the District Administrator to execute a contract with Jim Puthuff & Associates for Information Technology Services in the amount of \$22,800.

Staff Report

6. Approval of the Injury and Illness Prevention Program (IIPP).

Board Action: Lingwood/Rivas

Staff Report

Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas

Noes: 0 Absent: 0

SECTION 4 ADMINISTRATION BUSINESS

12. By motion, award the contract for the construction of the Arcade Creek Park Preserve to the lowest responsive bidder Burdick Excavation with a maximum construction cost of \$2,422,981 and forward to the Board os Supervisors for final adoption.



Amended Motion: By motion, award the contract for the construction of the Arcade Creek Park Preserve to the lowest responsive bidder Burdick Excavation with a maximum construction cost of \$2,379,564.50 and forward to the Board of Supervisors for final adoption.

Staff Report

Bid Results

Board Action: Glover/Lingwood

Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas

Noes: 0 Absent: 0

7. By motion, approve the Fingerprint Policy for the Sunrise Recreation and

Park District.

Staff Report

Fingerprint Policy

Board Action: Lingwood/Glover

Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas

Noes: 0 Absent: 0

8. By motion, approve the 2014/15 Master Fee Schedule.

Board Action: Glover/Brown

/Brown Staff Report

Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas

Noes: 0 Absent: 0

9. 2013/14 End of Year Preliminary Expenditure and Revenue Projections.

10. Update on cabana club property purchase.

Staff Report

2014/15 Master Fee Schedule

11. By motion, approve the Conflict of Interest Policy.

Staff Report Resol

Resolution No. 14-001

Appendix #1

Appendix #2

Appendix #3

Exhibit A

Amended Motion: By motion, approve the Conflict of Interest Policy including the Day Care Directors with the same responsibility level as the Recreation Managers.

Board Action: Glover/Lingwood

Ayes: Brown, Glover, Lingwood, Makarczyk, Rivas

Noes: 0 Absent: 0

13. Information item regarding the Affordable Health Care Act.

Staffing Projections

Staffing Projections



SECTION 5

ITEMS FROM THE ADVISORY BOARD -

Subcommittees for February 2014 were reviewed.

SECTION 6 ADJOURNMENT

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

- Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
- 2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
- 3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
- 4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
- 5. District Website (www.sunriseparks.com)
- 6. North Highlands-Antelope Library