



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**THURSDAY, FEBRUARY 20, 2014**  
**PUBLIC HEARING**

**REGULAR MEETING 7:00 PM**  
**7:25 PM**

Board of Directors: Shannon Brown, Rod Glover, Rita Lingwood, Tony Makarczyk, Michelle Rivas

**SECTION 1**

**REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
Letter from Knights of Columbus – Infant Mary Council No 4964  
Citrus Heights Chamber of Commerce Award
7. PRESENTATION

## **SECTION 2** **PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to three (3) minutes each with 30 minutes being allowed for all comments. Any public beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

## **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for January 16, 2014.
2. Approval of billing and refund report for January 2014.
3. Approval of operation reports for January 2014.
4. Approval of Resolution No. 14-002 regarding the Barrett Ranch Day Care.

[Staff Report](#)

[Resolution No. 14-002](#)

5. Authorize the District Administrator to sign a contract with SCI Consulting Group for professional consulting, engineer of work and levy administration for the Park Maintenance and Recreation Improvement District (Antelope) for the fiscal years 2014/15, 2015/16, and 2016/17.

[Staff Report](#)

[Contract](#)

## **SECTION 4: ADMINISTRATION BUSINESS**

6. By motion, authorize the District Administrator to award the bid to RSC General Engineering as being the lowest responsive bidder and to execute a contract.

[Staff Report](#)

[Bid List](#)

7. By motion, authorize the District Administrator to implement Stage 1 conservation restrictions on District parks and facilities.

[Staff Report](#)

[Water Conversation Plan](#)

[District Map](#)

[Folsom Lake Storage](#)

8. By motion, approve the Sunrise Recreation and Park District 2014-15 Preliminary Budget 338A, 338B and 338D and forward to the Board of Supervisors for final adoption. Public Hearing 7:25 PM

[Staff Report](#)

[338A Preliminary Budget](#)

[338B Preliminary Budget](#)

[338D Preliminary Budget](#)

[CIP Plan](#)

[Salary Policy](#)

9. By motion, approve the Districts Capital Improvement Projects (CIP) for FY 2014/15 as outlined in Exhibit A. Also by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

[Staff Report](#)

[CIP Plan](#)

10. By motion, authorize the District Administrator to implement the overall District Work Plan for FY 2014/15.

[Staff Report](#)

[District Work Plan](#)

## **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

The next subcommittee meetings are scheduled for March 2014 as follows:

### Personnel and Programing

Thursday, March 6, 2014 – 6:00 pm  
Rod Glover/Michelle Rivas

### Park Development and Finance

Thursday, March 6, 2014 – 5:00 pm  
Rita Lingwood/Shannon Brown

## **SECTION 7: ADJOURNMENT**

The Agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

